

New Zealand Hospital Pharmacists'

Association (Inc)

Te Kāhui Whakarite Rongoā Hōhipera o Aotearoa



Annual Report

2008 - 2009

NEW ZEALAND HOSPITAL PHARMACISTS' ASSOCIATION

Te Kāhui Whakarite Rongoā Hōhipera o Aotearoa

ANNUAL REPORT 2008/2009

PRESIDENT

Billy Allan

IMMEDIATE PAST PRESIDENT

(vacant this year)

EXECUTIVE MEMBERS

Stephen Duffull

Lorraine Welman

Dianne Wright

Nirasha Parsotam

OFFICIAL ARCHIVIST

Euan Galloway

SPECIAL INTEREST GROUP CONVENORS

Drug Information and Clinical Pharmacy

Jocelyn Livesey

Management

Melissa Witbrock

Compounding, Nutrition and Oncology

Derryn Gargiulo

Mental Health

Nikki Holmes

Pharmacy Technicians

Dianne Gulliver



President's Annual Report 2009

Vision: Supporting innovation in the practice of pharmacy and promoting effective medicines management

I have great pleasure in presenting the 57th Annual Report of the New Zealand Hospital Pharmacists' Association (NZHPA) for the 2008/09 year.

This year Melissa Witbrock stepped down as Immediate Past President, and Joe Asghar retired from the Executive. Joe was replaced by Nirasha Parsotam. The remainder of the Executive remained unchanged with Billy Allan as President, Lorraine Welman (Treasurer), Stephen Duffull (Secretary) and Dianne Wright (Newsletter Editor). Euan Galloway remains as our Archivist.

I would like to formally thank all the Executive members for giving considerable time, effort and talent, willingly, and on a voluntary basis, to ensure that the Association's affairs are managed appropriately and effectively.

This year saw The Association's name return to the New Zealand Hospital Pharmacists' Association. This was as a result of a remit at last year's AGM to undertake a postal vote on the Association's name, and the subsequent affirmation of the name change by the majority of members who voted. The Association officially became the New Zealand Hospital Pharmacists' Association Incorporated on 26th June when the amended rules were lodged with the Registrar of Incorporated Societies. The change in name is being slowly worked through to minimise any expense from implementing the change.

After consultation with the Māori Language Commission (Te Taura Whiri te Reo Māori), the Māori name, Te Kāhui Whakarite Rongoā Hōhipera o Aotearoa, was selected for the Association. The translation means 'The group that prepares / decides / puts in order hospital medicines of New Zealand'.

Executive Activities

The Executive met as follows:

25 July 2008	Wellington
18 September 2008	Waipuna Hotel & Conference Centre
13 November 2008	Wellington
02 April 2009	Wellington

The Executive has agreed that to keep costs down we will not meet before conference this year, as has been traditional, business being dealt with by email and teleconference.

A great deal of business was undertaken via email.

Examples of specific activities that the Executive have been working on include:

1. The Association published position statements on:
 - a) Medicines Reconciliation.
 - b) Closure of Hospital Pharmacy Aseptic Compounding Units.
2. Responded to the Schools' of Pharmacy consultation Undergraduate Hospital Placements.
3. Responded to the Pharmacy Council of New Zealand's (PCNZ) consultations on:
 - a) First Aid Requirements for Pharmacists.
 - b) Consultation of English Language Policy for New Zealand and Australian Pharmacy Graduates Applying for Registration as Intern Pharmacists.
3. Medicines Control – Hospital pharmacy licensing audits – revision of audit tool for the 2009 audit cycle.
4. Working with the New Zealand College of Pharmacists (College) to run a joint NZHPA/College OMRO in October 2009.
5. Met with the Maori Pharmacists' Association (MPA) to explore joint support and working.

NZHPA has recently been invited to contribute to a workshop *Actioning Medicines New Zealand: Advancing the Optimal Use of Medicines in the Primary Healthcare Sector* through better use of the pharmacist workforce. This workshop is to be hosted by Hon Peter Dunne, Associate Minister of Health.

Once ratified, the minutes of Executive meetings are now being published on the members' only section of the website.

Liaison with Associated Bodies

The NZHPA has been represented on the following committees:

- | | |
|---|------------------|
| 1. Heads of Schools and Professional Organisation of Pharmacy (HOSPOP). This twice yearly meeting is to replace the separate Schools of Pharmacy Advisory Committee / Boards of Studies meetings. | Kirsten Simonsen |
| 2. Accident Compensation Corporation Pharmacy Liaison Group | Chris Jay |
| 3. Pharmacy Industry Training Organisation (PITO) | Sanjoy Nand |
| 4. Pharmacy Reference Group for the Implementation of the Strategy for Maori Health (PRISM) | Billy Allan |
| 5. DHBNZ Allied Health Workforce Review | Lorraine Welman |
| 6. New Zealand Pharmacy Education & Research Foundation (NZPERF) | Lorraine Welman |
| 7. Standards NZ - Revision of the Pharmacy Service Standards | Billy Allan |
| 8. Safe Medication Management Programme (SMMP) | Billy Allan |

Awards

The Association continues to maintain a broad portfolio of awards for the benefit of members:

	Award	Recipient 2008/09
1.	GlaxoSmithKline Award Merit Award	Marilyn Crawley
2.	Ebewe Award	Bevan Harden
3.	Sanofi-Aventis Award	Hesham Al-Sallami
4.	Baxter Award – Joint Award	Chris Jay & Doreen Liow
5.	NZHPA Education Fund	Barbara Robertshawe
6.	NZHPA Education Fund	Guna Kanniah
7.	NZHPA Education Fund	Rob Ticehurst
8.	NZHPA Education Fund	Nikki Holmes
9.	NZHPA Education Fund	Louise McDermott
10.	NZHPA Education Fund	Laura Clunie
11.	NZHPA Education Fund	Jo Tatler

It is great to see the recipients of the NZHPA awards sharing their experiences through published articles and presentations at Conference and SIG meetings.

Most of these awards would not be possible without the continuing support from the pharmaceutical industry, in particular Baxter Healthcare, Ebewe, Sanofi-Aventis and GlaxoSmithKline. The NZHPA is most appreciative of their ongoing support and encouragement of our members.

The NZHPA also offers a range of awards to undergraduates and postgraduates through the Schools of Pharmacy. Last year's recipients were:

Award	Recipient 2008/09
1. NZHPA Award for Aseptic Dispensing (UoA)	Kwai Ying Linda Lam
2. NZHPA Award for Integrated Pharmacy Studies (UoA)	Hui Fen Charmaine Lee
3. NZHPA Award in the Postgraduate Diploma in Pharmacy Practice (UoA)	Not awarded
4. NZHPA Syd Little Memorial Prize (UoO), for the highest standard of achievement in Drug Delivery Systems and Drug Disposition and Pharmacokinetics. Top average of PHCY342 & 343	Bronwyn Williams
5. Pharmacy Prize in Clinical Pharmacy (UoO), for the best achievement in the three Quality Use of Medicines papers PHCY345, PHCY471 and PHCY473	Jason Wright

Other activities

1. **NZHPA Workforce Development Working Group** (Kim Brackley, Chris Jay, Melissa Witbrock and Sanja Mirkov). The group's purpose is to develop a proposal for the NZHPA Executive (and therefore membership) as to the feasibility of developing a nationally agreed career or pay structure for hospital pharmacy staff. Ideally this proposal will be tabled at the AGM in September 2009. The full terms of reference are on the website.
2. **Standards for Clinical Pharmacy** (Jocelyn Livesey, Annie Egan, Leila Brkic et al). Formal permission has been received from the Society of Hospital Pharmacists of Australia (SHPA) to adapt their *Standards of Practice for Clinical Pharmacy* for a New Zealand context.

The working group's work will include:

- a) A general review to ensure things are current e.g. could add a section on medicines reconciliation (MR) using the SMMP material as a basis;
- b) To include the cases / scenarios that Chris Jay has obtained from the UK;
- c) Include a section on resources and staffing levels (sections 7 and 8 of the SHPA document); and
- d) Adapt the existing SHPA document appendices (A-L) to the New Zealand environment, cross referencing to these in the body of the guidelines.

Communication

The main routes of communication with members continue to be the Newsletter (edited by Dianne Wright), Heads Up and the email listserver group (chat group).

Not all members subscribe to the email listserver group. In order to keep cost down, and reduce postage, I encourage all members to provide an email address so that we can email communications rather than post. Currently both media are used.

Notes on Injectable Drugs (NoIDs)

Paul Kendall has stepped down as the NoIDs co-ordinating editor. I would like to thank Paul for the many hours of hard work that he has given to NoIDs over the past 12 months or so.

We are very fortunate that Lucy Broughton has taken over the reins. If anyone is interested in being a sub-editor I encourage you to contact Lucy.

NoIDs continues to be in demand. Whilst awaiting the publication of the 6th edition we have undertaken a couple of reprints of the 5th edition. The aim is to have the 6th edition published within the next 12 months.

Website

Dave Woods has continued as our webmaster, maintaining the website. This year saw the launch of the Association's new website with a secure members' only area. Thank you Dave, for your continued support and management of the website.

Conferences and Seminars

The flag ship event for the Association is the annual conference. The 2008 conference in Auckland (Celebrating Diversity; Waipuna Convention Centre) was a great success. My thanks to Lesley Hawke and her Counties Middlemore Hospital Pharmacy team for their time, effort and hard work in pulling off an excellent conference that should have met all delegates' expectations educationally, collegially and at a social level.

Throughout the year the following Special Interest Group (SIG) meetings were held:

1. CNO-SIG 'Parenteral Nutrition: What, When and How', 5 November 2008 (Derryn Gargiulo)
2. A combined DICP/ CNO/Technician SIG meeting, 18-19 April 2009, in Auckland (Derryn Gargiulo)
3. Management SIG, 25-26 June 2009, in Wellington (Melissa Witbrock)
4. Pharmacists in Mental Health, 14-16 August 2009, in Christchurch (Maria McIntyre)

The combined DICP / CNO / Technician SIG meeting was a particularly successful format, permitting movement between sessions of the different SIG groups.

Our newest SIG, the Technicians SIG will also hold another meeting in Christchurch this year (7 November).

All these events do not 'just happen'. They take many hours of individuals' own time, blood, sweat and tears to pull off. Special 'thanks' to all the SIG, conference and meeting convenors for their dedication in providing meetings to such a high standard.

Membership

Membership remains at a reasonably consistent level:

Member category	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09
Ordinary	169	149	72	163	199	214	211
Associate	17	16	11	36	45	29	30
Corporate	3	7	3	5	4	4	3
Total¹	189	172	86	204	248	243	241

1 Excludes Life and Fellow members

Once again we have managed to hold the membership fees the same since the last increase at the beginning of the 2006/07 financial year.

This year the Executive conferred Life Membership to Brian Irvine and Barbara O'Driscoll, two members who have recently retired and who have given exceptional service to the Association.

Strategic Priorities 2005-10

The Executive reviewed the Association's strategic priorities, adding a new goal to reflect the Association's commitment to the Māori Health Strategy for the Pharmacy Profession:

To ensure that the NZHPA's philosophy and strategy encompass the Māori Health Strategy for the Pharmacy Profession, recognising Māori well being as a priority for the Association.

The other five broad strategic goals remain unchanged:

1. Align with sector key partners to increase the contribution from and the visibility of, NZHPA.
2. Use available expertise and knowledge from the membership to build links with colleges/universities and PSNZ on educational activities.
3. Develop a plan to address issues of recruitment, retention and continuing professional development, supporting the development of pharmacists' roles across all sectors (primary care, secondary care and PHOs).
4. Establish a Special Interest Group with the ability to respond to policy consultations on behalf of NZHPA.
5. Capture the passion and enthusiasm of the membership to increase organisational visibility.

As a voluntary membership organisation, the Association is only as strong as its membership. I would like to acknowledge and thank all the SIG convenors, meeting and conference organisers, editors, webmaster, archivist and the Executive for freely giving their time and talents and making a tremendous contribution to the Association. As a result, the Association is strong and gaining recognition on a wider political front.

I wish the Association and the new Executive well for the coming year.

William (Billy) Allan
President
July 2009

**NEW ZEALAND HOSPITAL
PHARMACISTS' ASSOCIATION
INCORPORATED**

(formerly New Zealand HealthCare Pharmacists' Association)



Financial Statements

For the year ended 31 May 2009

Statement of ■ Financial Performance

For the year ended 31 May 2009

	Note	2009 (\$)	2008 (\$)
Operating revenue			
Membership subscriptions		22,307	21,541
Members' activities	1	52,009	67,259
Conference	2	192,161	139,513
Grants and awards	3	4,000	8,000
Interest		13,211	17,169
Sundry revenue		-	527
Total operating revenue		283,688	254,009
Operating expenditure			
Members' activities	1	37,862	55,853
Conference	2	173,593	139,666
Grants and awards	3	15,134	13,403
Administration	4	46,412	40,355
Total operating expenditure		273,001	249,277
Net operating surplus before taxation		10,687	4,732
Tax expense		3,416	5,666
Net operating surplus/(deficit) for the year		7,271	(934)

Statement of ■ Movements In Equity

For the year ended 31 May 2009

	2009 (\$)	2008 (\$)
Net operating surplus/(deficit) for the year	7,271	(934)
Total recognised revenues and expenses	7,271	(934)
Equity at the beginning of the year	171,861	172,795
Equity at the end of the year	179,132	171,861

The Statement of Accounting Policies and Notes to the Financial Statements on pages 3 to 8 form part of the financial statements

Statement of Financial Position

As at 31 May 2009

	Note	2009 (\$)	2008 (\$)
Current assets			
Cash and bank balances		15,280	25,875
Receivables and accruals	5	34,694	45,149
Inventory		4,937	328
Investments	6	180,000	190,000
Total current assets		234,911	261,352
Non-current assets			
Website		2,999	3,360
Total non-current assets		2,999	3,360
Total assets		237,910	264,712
Current liabilities			
Payables and accruals	7	58,778	92,851
Total current liabilities		58,778	92,851
Net assets		179,132	171,861
Equity			
Retained earnings	8	59,431	70,101
Special interest groups	9	67,729	53,265
Special funds	10	51,972	48,495
Total equity		179,132	171,861

On behalf of the Executive Council



W Allan
President
4 August 2009



L Welman
Treasurer
4 August 2009

The Statement of Accounting Policies and Notes to the Financial Statements on pages 3 to 8 form part of the financial statements

Statement of

■ Accounting Policies

For the year ended 31 May 2009

Basis of preparation

The New Zealand Hospital Pharmacists' Association Incorporated (formerly The New Zealand HealthCare Pharmacists' Association) (the Association) is incorporated under the Incorporated Societies Act 1908 (the Act). These financial statements are prepared in accordance with the Act and generally accepted accounting practice.

Measurement base

These financial statements have been prepared on a going concern basis in accordance with historical cost concepts.

Specific Accounting Policies

The following specific accounting policies that materially affect the measurement of the financial performance and financial position have been applied.

Revenue and expenditure recognition

All revenue is recognised when earned on an accruals basis, except for donations which are recognised on a cash basis when payment is received. All expenditure is recognised when billed or an obligation arises on an accruals basis, except for donated services.

Donated services

The work of the Association is dependent on the voluntary services of members and the Pharmaceutical Society of New Zealand (Incorporated). Due to the difficulty in determining the value of the donated services with sufficient reliability, donated services are not recognised in the Statement of Financial Performance.

Taxation

Income tax expense is charged to the Statement of Financial Performance based on the estimated income tax payable in the current year, adjusted for any differences between the estimated and actual income tax payable in prior years.

Investments

Investments are stated at the lower of cost or net realisable value on a trade date basis. Debt securities are those securities where there is both the positive intent and ability to hold to maturity.

Equity

Equity is the member's interest in the Association and is measured as the difference between total assets and total liabilities. Equity is disaggregated into components to enable clearer identification of the specified uses. The components of equity are special funds and special interest groups.

Differential reporting

The Association is a qualifying entity by virtue of the fact that it has no public accountability and is small as defined by the Framework for Differential Reporting issued by the New Zealand Institute of Chartered Accountants. All available differential reporting exemptions allowed have been applied.

Comparatives

To ensure consistency with the current year, the comparative figures have been reclassified where appropriate.

Changes in accounting policies

There have been no material changes in accounting policies during the year.

Notes to the
Financial Statements
For the year ended 31 May 2009

1 Members' activities

	Income (\$)	Expenditure (\$)	Net result (\$)
Special interest groups	37,500	23,036	14,464
Notes on injectable drugs	14,509	8,581	5,928
Costs of other conferences	-	6,245	(6,245)
Total members' activities 2009	52,009	37,862	14,147

Special interest groups	49,137	36,471	12,666
Clinical School	2,702	1,876	826
Notes on injectable drugs	15,420	9,690	5,730
Costs of other conferences	-	7,816	(7,816)
Total members' activities 2008	67,259	55,853	11,406

2 Conference

Total conference 2009	192,161	173,593	18,568
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Total conference 2008	139,513	139,666	(153)
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3 Grants and awards

Baxter Award	-	3,000	(3,000)
Ebewe Award	2,500	2,500	-
GlaxoSmithKline Award	1,500	1,500	-
Education assistance grants	-	6,734	(6,734)
Student prizes	-	1,400	(1,400)
Total grants and awards 2009	4,000	15,134	(11,134)

Baxter Award	3,000	3,000	-
Ebewe Award	2,500	2,500	-
GlaxoSmithKline Award	1,500	1,500	-
Sanofi-Aventis Award	1,000	1,000	-
Education assistance grants	-	4,653	(4,653)
Student prizes	-	750	(750)
Total grants and awards 2008	8,000	13,403	(5,403)

Notes to the

■ Financial Statements - continued

For the year ended 31 May 2009

	2009 (\$)	2008 (\$)
4 Administration		
Accounting and secretarial services	19,055	18,500
Depreciation	409	-
Executive expenses	8,353	8,056
Fees paid to the auditors (includes consultancy)	11,704	8,369
Information technology	3,915	3,240
Insurance	1,496	1,511
Other working groups	-	298
Printing and stationery	1,030	848
Sundry (recoveries)/expenses	450	(467)
Total administration	46,412	40,355

5 Receivables and accruals		
Trade receivables	7,598	29,453
Accrued income	1,736	2,856
Prepayments	25,360	12,840
Total receivables and accruals	34,694	45,149

6 Investments		
Term deposits	180,000	190,000
Total investments	180,000	190,000

The Association has one 120 day term deposit maturing July 2009. Interest at the rate of 4.00% is due on maturity. The deposit is held with the ANZ National Bank Limited.

7 Payables and accruals		
Trade creditors	6,615	6,180
Sundry payables	10,198	17,054
Total payables	16,813	23,234
Income in advance	26,761	28,600
Provision for tax	15,204	41,017
Total payables and accruals	58,778	92,851

8 Retained earnings		
Retained earnings at the beginning of the year	70,101	97,043
Net surplus/(deficit) for the year	7,271	(934)
Transfer to special interest groups	(14,464)	(12,666)
Transfer to special funds	(3,477)	(13,342)
Total retained earnings	59,431	70,101

Notes to the

■ Financial Statements - continued

For the year ended 31 May 2009

9 Special interest groups

	Drug Info (\$)	Management (\$)	Oncology (\$)	Mental Health (\$)	Technicians (\$)	Total Funds (\$)
Opening balance	13,927	3,486	11,044	24,166	642	53,265
Income	3,283	222	3,541	26,109	4,345	37,500
Expenses	1,651	-	2,553	15,543	3,289	23,036
Net result for the year	1,632	222	988	10,566	1,056	14,464
Closing balance 2009	15,559	3,708	12,032	34,732	1,698	67,729
Opening balance	12,821	3,255	6,057	18,439	27	40,599
Income	11,993	231	10,002	25,080	1,831	49,137
Expenses	10,887	-	5,015	19,353	1,216	36,471
Net result for the year	1,106	231	4,987	5,727	615	12,666
Closing balance 2008	13,927	3,486	11,044	24,166	642	53,265

The Association has established special interest groups (SIGs) in the following areas of pharmacy practice:

- Drug Information and Clinical Pharmacy
- Management
- Compounding, Nutrition and Oncology
- Pharmacists in Mental Health
- Pharmacy Technicians

The aim of each SIG is to promote and provide continuing education, interaction and peer support between members of that SIG. Each group is encouraged to run an annual seminar. Funds derived from the seminar and membership fees are attributed to that SIG to further promote other activities, such as developing national guidelines and standards of practice.

Notes to the

Financial Statements - continued

For the year ended 31 May 2009

10 Special funds

	Baxter Fund	Ebewe Award	Glaxo Smith Kline Award	Sanofi- Aventis Award	Education Fund	Clinical School	Research School	Total Funds
	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)	(\$)
Opening balance	-	-	-	-	45,543	2,999	(47)	48,495
Income	-	2,500	1,500	-	-	-	-	4,000
Interest	-	-	-	-	13,211	-	-	13,211
Expenditure	(3,000)	(2,500)	(1,500)	-	(6,734)	-	-	(13,734)
Net result for the year	(3,000)	-	-	-	6,477	-	-	3,477
Closing balance 2009	(3,000)	-	-	-	52,020	2,999	(47)	51,972

Opening balance	-	-	-	-	33,027	2,173	(47)	35,153
Income	3,000	2,500	1,500	1,000	-	2,702	-	10,702
Interest	-	-	-	-	17,169	-	-	17,169
Expenditure	(3,000)	(2,500)	(1,500)	(1,000)	(4,653)	(1,876)	-	(14,529)
Net result for the year	-	-	-	-	12,516	826	-	13,342
Closing balance 2008	-	-	-	-	45,543	2,999	(47)	48,495

Notes to the

■ Financial Statements - continued

For the year ended 31 May 2009

10 Special funds – continued

Baxter Development Fund

This fund is used to enable hospital pharmacists to further their knowledge in the pharmacy profession, either clinical, research, or management based, and may include assistance to attend conferences.

Ebewe Pharma Oncology Pharmacy Grant

The Ebewe Award offers support for a wide range of research and professional development activities in oncology pharmacy, or oncology pharmacy management.

GlaxoSmithKline Merit Award

This in-service award is presented to a member of the Association who in the opinion of fellow members and on endorsement by the Association's Executive is "a member who has provided outstanding service to the Association and New Zealand pharmacy".

Sanofi-Aventis Pharmacy Grant

This grant is designed to offer support for a wide range of research and professional development activities in oncology and cardiovascular pharmacy.

Education Fund

The Association administers this fund, which is used to assist members to attend courses, attend conferences to present papers, or to undertake special projects.

Clinical School

This is a biennial clinical seminar/workshop for pharmacists wishing to update their clinical skills.

Research School

The Research School is a biennial event for pharmacists wanting to learn more about research in the pharmacy profession.

Notes to the

■ Financial Statements - continued

For the year ended 31 May 2009

11 Commitments

There are no commitments as at balance date (2008: nil).

12 Contingencies

There are no contingencies as at balance date (2008: nil).

13 Events subsequent to balance date

There have been no events subsequent to balance date that would materially affect these accounts.

14 Adoption of International Financial Reporting Standards

In December 2005 the New Zealand Accounting Standards Review Board ("ASRB") announced that New Zealand International Financial Reporting Standards ("NZIFRS") would apply to all New Zealand entities for the periods commencing on or after 1 January 2007.

Since this announcement, there has been some debate on the applicability of NZIFRS to small and not-for-profit entities. On 14 September 2007 the ASRB announced that the mandatory adoption of NZIFRS by some entities is to be delayed until a review is undertaken. The entities affected are those that are not required to prepare financial statements under the Financial Reporting Act 2003, are not publicly accountable, and are small as defined by the Framework for Differential Reporting issued by the New Zealand Institute of Chartered Accountants. Until the completion of the review, these entities may continue to adopt existing financial reporting standards. As the Association meets these requirements, it has elected to adopt the existing standards.



Audit report

To the members of New Zealand Hospital Pharmacists' Association Incorporated

We have audited the financial statements on pages 1 to 9. The financial statements provide information about the past financial performance of the Association and its financial position as at 31 May 2009. This information is stated in accordance with the accounting policies set out on page 3.

Executive's Responsibilities

The Executive are responsible for the preparation of financial statements which give a true and fair view of the financial position of the Association as at 31 May 2009 and the results of its operations for the year ended on that date.

Auditors' responsibilities

It is our responsibility to express an independent opinion on the financial statements presented by the Executive and report our opinion to you.

Basis of opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial statements. It also includes assessing:

- the significant estimates and judgements made by the Executive in the preparation of the financial statements;
- whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We conducted our audit in accordance with New Zealand Auditing Standards. We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to obtain reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Our firm has also provided taxation services to the Association. This matter has not impaired our independence as auditors of the Association. The firm has no other relationship with, or interest in, the Association.



Unqualified opinion

We have obtained all the information and explanations we have required.

In our opinion the financial statements on pages 1 to 9:

- comply with New Zealand generally accepted accounting practice;
- give a true and fair view of the financial position of the Association as at 31 May 2009 and the results of its operations for the year ended on that date.

Our audit was completed on 4 August 2009 and our unqualified opinion is expressed as at that date.

KPMG.

Wellington



Pharmacists in Mental Health SIG Annual Report 2009

Introduction

2008-2009 has been another busy year for the SIG so far, and will be culminating in our annual seminar in Christchurch in August. The organisers, led by Maria McIntyre, have put together a fantastic programme that is sure to be well received by attendees. Our Keynote Speaker is Professor Bob Flanagan from the UK, and he will be presenting on therapeutic drug monitoring of clozapine, and toxicity of psychotropics. There will also be presentations from other clinicians (Dr Sue Luty on psychotherapy, Dr Sandy McLeod on palliative medicine, and Dr Richard Porter on brain function and depression), as well as several presentations from SIG members. The Open Forum will no doubt involve some lively discussion, as usual!

As ever, the SIG is active in various additional initiatives, including feedback on PHARMAC funding proposals. The PsychSIG Yahoo email group continues to be active as a means of communication within the group and has been used to help with clinical queries as well as collate responses for feedback on various issues. The SIG working party looking at accreditation of specialist practitioners continues to make progress and is working closely with the relevant professional bodies. SIG members have also presented at other SIG meetings and more widely at international and non-pharmacy based meetings and conferences.

Income and Expenditure

The main expenditure is the SIG seminar – details of our exact financial position will be collated after the seminar has occurred. Our current financial position is extremely positive. This is mainly due to sponsorship by pharmaceutical manufacturers so it needs to be borne in mind that the current financial climate may well affect this in the future. No educational grants have been awarded this year. The SIG has funded travel costs for a member of the SIG working group looking at specialist accreditation to attend a meeting in Australia.

Income and Expenditure for the June 2008 meeting – a profit of \$10,566.

Officers

The officers for 2008/2009 were as follows.

<i>Co-convenor:</i>	Nikki Holmes
<i>Deputy Convenor:</i>	Corina Young
<i>Secretary:</i>	Nicola Rowbottom
<i>Seminar Organisation and Treasurer Contact:</i>	Maria McIntyre
<i>Patient Advice Leaflet Contact:</i>	Kane Pettitt
<i>Yahoo PsychSIG Email Group Contact:</i>	Nikki Holmes
<i>Specialist Accreditation Contact:</i>	Amanda Wheeler

The officers for 2009/2010 will be confirmed after the AGM has occurred; this will take place at the upcoming SIG seminar.

Nikki Holmes
Pharmacists in Mental Health Co-convenor
July 2009



Drug Information and Clinical Pharmacy SIG Annual Report 2009

Introduction

This year has been another successful one for the DICP SIG with significant progress being made on last year's objectives.

Achievements against annual plan

- **SIG Meeting**

A successful, well-attended SIG meeting was held this year in Auckland in April. It was agreed to again hold this in conjunction with the Compounding, Nutrition and Oncology SIG next year in Wellington.

Following on from feedback last year, this meeting was notable for the major contributions being made by pharmacists with a combination of case presentations, MI questions and updates on the development of a national Clinical Intervention database and the Government Safe Medication Management project.

There was also opportunity for discussions within clinical and MI subgroups of the DICP as well as an open forum discussion which brought out several areas in which DICP could play a part in developing clinical and MI services.

- **Medicines Information Training Manual**

Feedback has been sought from users of the MI Training Manual and this will guide revision of the current edition. A general review has begun which will include development of the questions and answers sections and any other issues identified by the survey.

- **MI database**

Progress has been made on installing Mi.net into hospitals other than Wellington. The database development is finished and installation in Auckland Hospital is almost complete.

- **Members presentations and publications**

The MI group has continued to provide a regular Medicines Information query for both the NZHPA email group and the PJNZ.

It was encouraging to see the number of pharmacist presentations at the SIG meeting as described above.

Some progress has also been made on the objectives in the Medium Term Plan:

- **Clinical Guidelines/Standards**

Permission was obtained from SHPA to adapt their Clinical Pharmacy Standards with suitable acknowledgement. A large part of the current NZ Guidelines is based on the SHPA document but it was decided to review and update this document and expand it by the addition of relevant appendices from SHPA and case studies from the UK. Annie Egan agreed to co-ordinate this and she has been helped significantly by Lejla Brkic and several other volunteers

As well as ongoing work on several projects and publications, the DICP SIG has identified a number of areas in which they can contribute and the aim is to progress with these in the New Year once the current projects are finished.

Income and expenditure

The SIG meeting made a healthy profit, enabling a significant contribution to be made towards subsidising travel for members.

DICP SIG Profit for 2008/09	\$1,632
Closing balance	\$15,560

Annex

- **Officers and Members**

DICP Committee: Jocelyn Livesey (Dunedin, convenor), Melissa Young (Waikato), Bob Buckham (NZCP), Elizabeth Brookbanks (North Shore), Annie Egan (Nelson), Chris Jay (Wellington), Chloe Campbell (Wellington)

Membership for 2008/09	99
Membership so far for 2009	72

Numbers appear to have dropped over the last 2 years so we may have to look at what we are offering members and how we can increase numbers.

- **Attendance at meetings**

DICP/CNO/Technicians SIG	57 attendees
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Jocelyn Livesey
Drug Information and Clinical Pharmacy SIG Convenor
July 2009



Management SIG Annual Report 2009

Introduction

The group has been mainly active this year via the Hospital Pharmacy Manager members. The annual meeting was held on the 25th and 26th June 2009 in Wellington and once again we were very fortunate to gain sponsorship for the meeting from Baxter Healthcare Ltd. As we were in Wellington a number of guest speakers were able to meet with the group. These included Pharmac, Medsafe, SQUM, joint University representatives and the Pharmaceutical Society. As always the group had more topics for discussion than time would allow for and this continues to be a valuable forum for sharing common issues and generating ideas. The group continues to be in contact throughout the year via email and the NZHPA chat group.

Melissa Witbrock
Management SIG Convenor
August 2009



Compounding, Nutrition and Oncology SIG Annual Report 2009

Introduction

The past year has been a busy one for the SIG with a number of projects on the go.

Achievements against annual plan

A very successful SIG meeting took place in April in Auckland. The CNO SIG was supported by the combined efforts of the DICP and the Technicians SIGs. A full day and a half of presentations plus a dinner out meant that the weekend was full and productive. The presentations covered all aspects of the SIG from training resources through to what is taught at The University of Auckland for extemporaneous compounding. Doreen Liow and Maxine Handford presented on their respective overseas conferences in Australia (AUSPEN) and USA (emerging investigational agents). A highlight on the second day was a 'field-trip' to the AnQual Laboratory at the University lead by Professor Sanjay Garg. The laboratory is helping some members with stability studies of certain formulations. Another interesting presentation involved stability studies that had been carried out on compounded Omeprazole suspensions. The CNO SIG plans to write recommendations on the compounding of Omeprazole suspensions further to the publication of these results.

A big thank you to the organising committee who did all of the work via the internet – not a single meeting was held! Another thank you must go to the Auckland Pharmacy Students Association who 'manned' the kitchen, tidied up and were the general helpers all weekend (watch out for them as interns next year!).

A position statement on the closure of Pharmacy Aseptic Units in New Zealand was written by the CNO SIG and sent to all DHBs. It was further published in 'Pharmacy Journal of New Zealand' in March 2009.

Annex

- **Officers and Members**

Convenor: Derryn Gargiulo

Co-convenor: Paula Ferguson

Responsibilities: Oncology lead by Anita Frew
Extemporaneous Compounding lead by Paula Ferguson
Nutrition lead by Doreen Liow
Aseptic Compounding lead by Derryn Gargiulo

Membership for 2008/09: 37

- **Attendance at meetings**

10-20 at each of the sessions at the April meeting

Derryn Gargiulo

Compounding, Nutrition and Oncology SIG Convenor

August 2009



Technician SIG Annual Report 2009

Introduction

The aim during this year was to ratify Terms of Reference with Membership and hold Study Days. We had a very successful Study Day in Auckland in November 2008 and we joined with the DICP and CNO SIGs for a meeting in April 2009. This meeting was not as well supported by Technicians as other SIG members. We are hoping for a good turnout at our own meeting in Christchurch in November 2009. Planning is also already underway for early 2010 in Wellington.

Achievements against annual plan

Planning is underway for another Study Day in November, to be held this time in Christchurch. The organiser is Bronwyn Baiteary from Christchurch Hospital.

Income and expenditure

Sponsorship was received from Baxter for the Study Day in November 2008 as well as registration fees for both Study Days held this year. Only expenditure relating to these events was incurred.

Annex

- **Officers and Members**

Convenor:	Dianne Gulliver
Deputy:	Nic Ellinger
Members:	Dallas Murie
	Carol Robinson
	Carole Dawson
	Paula Ferguson
	Anne Thorne
	Brenda Edwards

Dianne Gulliver
Technician SIG Convenor
July 2009



Notes On Injectable Drugs Annual Report 2009

Introduction

Work on the 6th edition of Notes on Injectable Drugs (NoIDs) began in late 2007 with the appointment of Paul Kendall as the co-ordinating editor. Paul Kendall has dedicated many hours with the 6th edition, however unfortunately Paul's numerous other commitments have meant that he no longer has the time needed to commit to being the co-ordinating editor. He does however remain involved on the editorial team. I (Lucy Broughton) have taken over the reins as coordinating editor (as of April 2009). I travelled up to Palmerston North in April in order to receive the extensive handover of NoIDs (far too much information to receive the handover via email!) and have quickly come to appreciate all the hard work that Paul Kendall has already put in. Thank you Paul.

The work of reviewing all the current monographs is almost complete, but there are still a few outstanding monographs that require updating. The brand changes and availability, in particular, are constantly changing, and considering work commenced in late 2007, I feel it is important that we re-check previously reviewed monographs for further brand changes that may have occurred in recent times.

The 6th edition will have approximately 30 new monographs whilst the paediatric notes will be incorporated within the main monographs. A number of monographs have been discontinued however the exact number will probably not be known until the actual book is published given the vagaries of the drug market within New Zealand.

My aim is to have the review of the 6th edition complete by the end of this year, and have it ready for publication early in 2010; however this depends on the continuing goodwill shown by the fabulous team of editors. Once the hardcopy version has been published, work on the electronic version will commence, however the Executive has made the hardcopy their priority.

The Editorial Team are awesome and currently consists of Lucy Broughton, Paul Kendall, Alan McClintock, Grant McRae, Gary Chalmers, Jocelyn Livesey, Jacqui Beavis, Dianne Wright, Nigel Dean and Bevan Harden.

If anyone would like to (1) join in editing process, (2) suggest a new monograph for a specific drug or (3) suggest a change to a monograph, then please let me know via NZHPA.

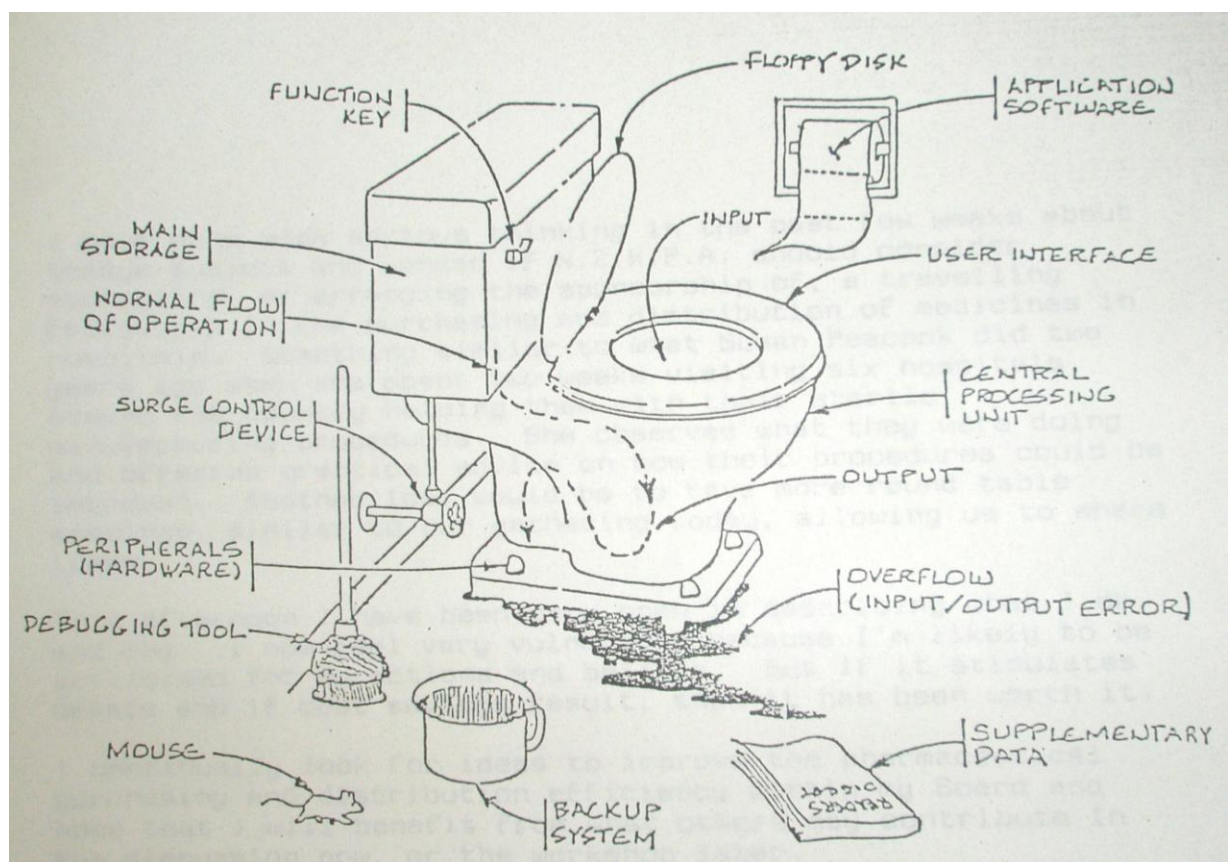
Lucy Broughton
On behalf of the editors
August 2009



2009 Report from NZHPA Archivist Euan Galloway

1989 – NZHPA was on the Crest of the Wave

20 years ago in 1989 NZHPA entered the electronic era and purchased a computer to handle its growing membership database, the financial accounts, mailing list, Secretary's correspondence and the conference budget. It cost a phenomenal \$8,000 (\$13,000 in today's dollars) and had miniscule computing power compared with today's computers – a 720KB diskette, 640KB of RAM and 20MB of hard drive, running Windows 3.1. At the time I described the technical aspects of the new computer in these terms:



Of more significance in 1989 was the midweek workshop organised by NZHPA titled "Area Health Board pharmaceuticals – can we reduce the cost while maintaining the quality?" Area Health Boards later morphed through CHEs into DHBs. The workshop was attended by over 60 people representing hospital pharmacy, hospital management, the pharmaceutical manufacturing industry, pharmacy wholesalers and the then Department of Health. Topics included a review of the combined purchasing scheme for hospital pharmaceuticals, the Wellington Hospital preferred medicines list, quality assurance of generics, pitfalls of importing, and my presentation on the supply and distribution of medicines in hospitals. The afternoon workshops developed policies to address issues raised by the morning's speakers.

The day began with a presentation from Helen Clark, then Minister of Health, who said that reducing pharmaceutical expenditure was a high priority. Some things never change! She was concerned that doctors were writing more prescription items per prescription and were

prescribing more expensive medicines than before. She wanted a co-ordinated attack on this problem and liked the use of preferred medicines lists that had had a considerable impact on prescribing habits in Wellington Hospital and amongst Nelson GPs.

The workshop was followed a few weeks later by an invitation from the Minister for a delegation from NZHPA to give her an update on the present work and future potential of hospital pharmacists in improving the healthcare of New Zealanders in a cost-effective way. Helen McKinnon (NZHPA President), Brian Irvine (Past President) and I (Past Vice-President) pointed out that the expertise of hospital pharmacists was under-utilised and rather than reducing staff, as Area Health Boards were doing at the time, they should maintain levels to enable clinical pharmacy services to be developed and implemented in all hospitals. We also pushed her for a fully funded comprehensive drug-information service, for pharmacists to provide unbiased academic drug detailing to doctors, and for a position of Chief Pharmacist to be included in the organisation of the new Ministry of Health. My notes at the time concluded with the observation that she was very receptive to our present role, perceptive of our potential in the new delivery of health services and that she would take action in the near future. Looking back, I would say that we achieved some, but not all of those goals. 20 years later the current Associate Minister of Health, Peter Dunne, in implementing his Medicines New Zealand strategy is asking the pharmacy profession of 2009 the same questions!

The 1989 NZHPA conference was at Timaru, attended by over 240. The programme included a novel incentive for all to attend the AGM. On Sunday morning we were taken 20km to the town of Pleasant Point to board a steam train which took us to a hearty country-style breakfast of bacon and eggs, and 'engine oil' – a concoction of champagne and stout that was the hair of the dog after the previous night's conference dinner.... and it certainly made the AGM that followed more entertaining!

I note that the cost of attending NZHPA conferences is rising exponentially:

- in 1979 the registration fee was \$5 (equivalent to \$25 in today's currency)
- in 1989 it was \$50 (equivalent to \$80 today)
- in 1999 it was \$240 (equivalent to \$320)
- and this year 2009 it is \$570 – at the early bird rate.

Is the NZHPA conference pricing itself beyond what its audience is prepared to pay?

Over the past year I have not received any records of any of the current activities of the Association – no minutes of Executive meetings, significant correspondence, membership list, records of SIG gatherings and the presentations at them, no conference papers or proceedings, no reports of pharmacy activities in hospitals. The compilation of hospital pharmacy information and memorabilia collected since the beginning of NZHPA 57 years ago needs to be ongoing. I am always interested in photographs, records, copies of conference papers presented in previous years, and any other memorabilia of hospital pharmacy practice members may have. Please also send me anything you have that describes the current activities and significant events of your hospital pharmacy, PHO, or NZHPA in general. Please send to me at the Pharmaceutical Society.

**Save your current documents of hospital and NZHPA activities
so as to create a record of our present activities for the future.**

Euan Galloway

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August 2009